



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**REGIONAL OFFICE XI**

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**MEMORANDUM FROM THE REGIONAL DIRECTOR**

No. DID, Series of 2021

**FOR :** PRESIDENTS/HEADS/OFFICERS-IN-CHARGE  
STATE UNIVERSITIES AND COLLEGES (SUCs)  
LOCAL UNIVERSITIES AND COLLEGES (LUCs)  
PRIVATE HIGHER EDUCATION INSTITUTIONS (PHEIs)

**SUBJECT :** VALIDATION SUBMISSION OF NAMES AND CONTACT DETAILS OF  
DESIGNATED TES/TDP FOCAL AND ALTERNATE FOR FY 2021

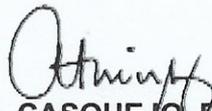
**DATE :** JANUARY 29, 2021

To efficiently and effectively manage the implementation of R.A. 10931 or the Universal Access to Quality Education Act and to update the CHEDRO XI UniFAST Unit's Directory, this Office hereby requires the validation or submission (if there's none yet) of designated TES/TDP Focal Personnel and an Alternate of all Public and Private HEIs in the Region.

It is requested that the names and details of your institution's previously designated TES/TDP Focal attached to this Memorandum be validated or be identified. Kindly also indicate if there is a separate personnel in charge of liquidations and please provide their corresponding contact details.

The response of the institution may be emailed to [unifastro11@ched.gov.ph](mailto:unifastro11@ched.gov.ph) with subject line **TES/TDP Focal Confirmation\_<Name of HEI>** (e.g. **TES/TDP Focal\_CHEd**) on or before **February 2, 2021 (Tuesday)**.

Thank you for your usual support and cooperation.

  
**MARICAR R. CASQUEJO, PhD, CESO III**  
Director IV

Encls: As stated

Cc: Records Office

